



# JOIN OUR TEAM!

Unique and rewarding opportunities to join BIA Innovator Campus

## Ag tech Project Manager for Agriculture, Food & the Marine



**BIA**  
INNOVATOR CAMPUS



### CLOSING DATE

Friday 28th April at 12 noon



### NATURE OF CONTRACT

- This position will be offered on a 12 month fixed term contract to a suitable candidate.
- Applicants should note that a panel may be formed from which future vacancies may be filled.
- Notice Period: 30 days' notice either way
- The intention is that Agtech will develop into its own channel of activity at Bia Innovator Campus subject to initial progress and business case success.



### WORKING WEEK

The normal working hours are 40 hours per week. This role will require flexibility as occasional evening and weekend work, along with foreign travel will be part of the delivery requirements. A hybrid working model will be available to the successful candidate.



### LOCATION

The role will be based at Teagasc, Mellows Campus, Athenry, Co. Galway, and when completed, in BIA Innovator Campus buildings.



### REPORT TO

You will report directly to the GM, or a key person nominated and have responsibilities in delivering KPIs aligned with BIA Innovator Campus growth objectives.



## DESCRIPTION OF POST

Ireland is one of the world's most profitable and efficient agricultural economies, focused on high yields and efficient methods of pasture-based production. With the global market for agtech estimated to reach \$22.5 billion by 2025 (up from just \$9 billion in 2020), the time is right for Ireland, and the West, to combine our native advantages in agriculture, food and the marine with our more recent strengths in digital technologies / innovations to develop a unique sector.

The Agtech Project Manager will be an integral member of our team and will have strong communication, project management and stakeholder engagement skills.

You will support the Bia Innovator Campus in its aim to test the business case and feasibility for the Agriculture, Food and Marine Tech sector which will empower the next generation of entrepreneurs and escalate the growth path of industry disruptors in this area.

You will be an ambitious self-starter with strong organisational skills, and will continually strive to improve and grow our relationships and partners, collaborating and integrating with existing stakeholders. and working with early-stage companies.



## ESSENTIAL QUALIFICATIONS/SKILLS - CANDIDATES MUST HAVE:

- Relevant Bachelor's Degree or equivalent
- At least three years' relevant experience
- Candidates should demonstrate strong motivation, along with stakeholder engagement, interpersonal, networking and communication skills .
- Have excellent research and report writing competencies.
- Excellent time-management and budget management skills and demonstrate an ability to multitask effectively.



## DESIRABLE QUALIFICATIONS/SKILLS

### Stakeholder Engagement & Relationship Building Strengths:

- Previous experience in a similar role or a role with significant stakeholder engagement is highly desirable. Experience in network & sector development.
- Ability to operate effectively and appropriately in teams, in varied stakeholder settings in a multiparter environment and in network building.
- You will be experienced in running a range of events to engage and promote interaction and engagement, along with communicating ongoing learnings, progress and success.

### Project Management:

- You will have good organisational and management skills and have a proven ability to work independently and to manage a large, diverse set of tasks and projects.
- You will manage a range of projects at all stages of their lifecycle; from identification of an opportunity through defining the project, justifying the business case and feasibility study, planning, managing, and ensuring satisfactory close-out on final completion.
- Communicating effectively (verbal and written) with project stakeholders at all levels.
- Managing and administering procurement processes
- Day to day coordination of project activity
- Performance and progress tracking relative to agreed project milestones/goals.
- Producing high quality and accurate written reports, and technical documents to include:
  - I. Feasibility Assessments
  - II. Business Case Justification
  - III. Project Execution Plans & Progress Reports
- Supervising and mentoring less experienced staff, who may be assigned to assist.

#### Other:

- Experience of management in fields such as enterprise development or innovation management in the Food, Agriculture, Marine, Science sectors.
- Understanding of entrepreneurs and a passion for advancing companies in high growth sectors.
- Experience of Digital Innovations or Data Interpretation



## DUTIES

The appointee will work across the following areas at a Senior level.

### 1. Stakeholder Engagement, Relationship Building & Cluster Development.

- Initiate and champion Stakeholder Engagement & Cluster Development.
- Develop links from local to international across Enablers, Educators, Innovation Hubs & Enterprise Spaces, Funders, Businesses & Innovators, Marine & Agri- Food Communities
- Build a formal network/cluster, a forum for industry to meet with like-minded stakeholders.
- Build out the Ag/Food/Marine Tech landscape and linking with others in the sector.
- Justify the business case and verify the feasibility pr for Agtech development in the West of Ireland;
- Create a comprehensive, up to date, Eco-system study within the Agtech/Foodtech Industry to build on reports to date and explore new areas
- Create an up-to-date feasibility study and commercial business case justification for the development of the Food, Agriculture and Marine Tech sector in the West of Ireland.
- Investigate further the practicalities of other UK/EU Agtech centres, clusters and programmes.
- Develop further the requirements brief to ensure comprehensive information for future development opportunities.

### 2. Reporting and Project Management

- Report quarterly on progress and data/insights collected.
- Budget management and project forecasting will be required quarterly.
- Complete other administrative support and organisational tasks as may be needed from time to time.
- Managing and administering procurement processes
- Day to day coordination of project activity
- Performance and progress tracking relative to agreed project milestones/goals.
- Producing high quality and accurate written reports, and technical documents to include:
  - i. Feasibility Assessments
  - ii. Business Case Justification
  - iii. Project Execution Plans
  - iv. Project Progress Reports

Candidates must have the knowledge and ability to discharge the duties of the post and if successful agree to undertake the duties attached to the post and accept the conditions under which the duties are required to be performed. The duties and responsibilities outlined in this job description are neither definitive nor restrictive and may change in detail from time-to-time to meet the changing needs of the business.



## SALARY

This salary for this post is €60,000, based on experience, expertise and track record of the successful candidate. Annual leave: 20 days per annum



## HEALTH

Each candidate must be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service. To satisfy the requirement as to health, it will be necessary for the successful candidate, before they are appointed, to undergo a medical examination by a qualified medical practitioner to be nominated by BIA Innovator Campus CLG.

## How to apply:



Please submit:

- Your Cover Letter indicating why you are applying for this role and your relevant key achievements to date.
- CV
- LinkedIn profile link

To [jobs@biainnovatorcampus.ie](mailto:jobs@biainnovatorcampus.ie) by **Friday 28<sup>th</sup> of April at 12 noon**. You will have to submit within the time advised; otherwise, your application will be deemed to be late and will not be considered. This role is subject to a probationary period for 6 months with review at months 1 and 3.  
*Character: Candidates shall be of good character and references shall be sought.*

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BIA INNOVATOR CAMPUS CLG IS AN EQUAL OPPORTUNITIES EMPLOYER

